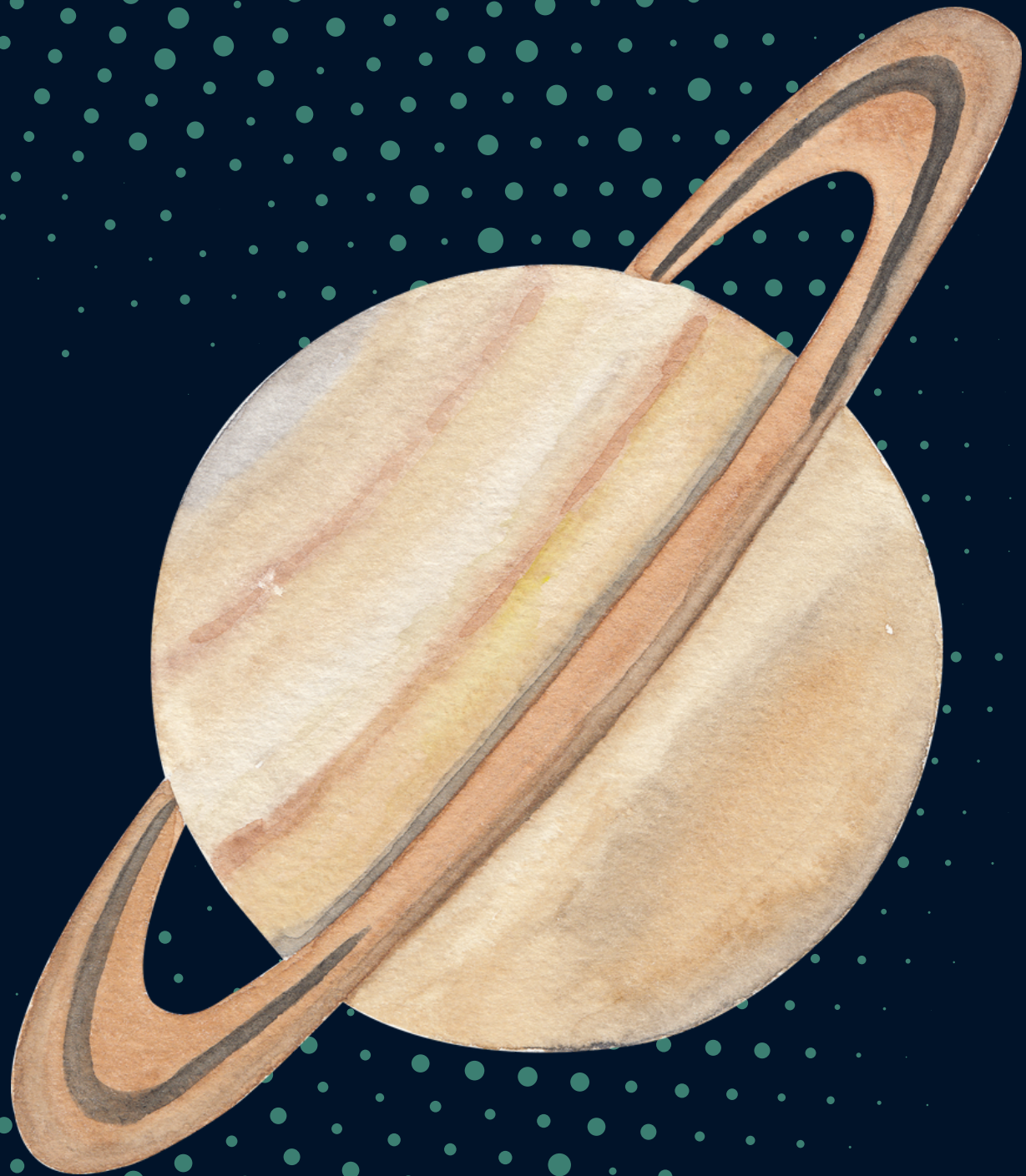


BE BRAVE:
EXPLORE, EMBRACE, ENGAGE
2024-2025 RESIDENT ADVISOR
RECRUITMENT AND SELECTION
PROCESS



**HOUSING &
RESIDENCE LIFE**
DIVISION OF STUDENT AFFAIRS

Our Purpose



We will seamlessly integrate learning and development into each resident's experience and foster invested communities at University of North Carolina Pembroke

We are partners in our students' journey to create a home at University of North Carolina Pembroke.

Our People



Resident Advisors are supported and supervised by a team of graduate students and professional staff members. Our team is committed to creating an unrivaled residential experience for students of University of North Carolina Pembroke.

Professional Staff



Dr. Durell Hurst
Director of Housing and Residence Life



Luci Hunt
Associate Director of Residence Life



Ed Wittenberg
Associate Director of Housing



KaTonya Alford-Clark
Housing & Assignment Coordinator



April Galbreath
Administrative Support Associate



Jordan McRae
Residence Life Coordinator
Cypress & North Halls



Briana Harris
Residence Life Coordinator
Courtyard Apartments



Emilee Jacobs
Administrative Support Associate
Pine Hall



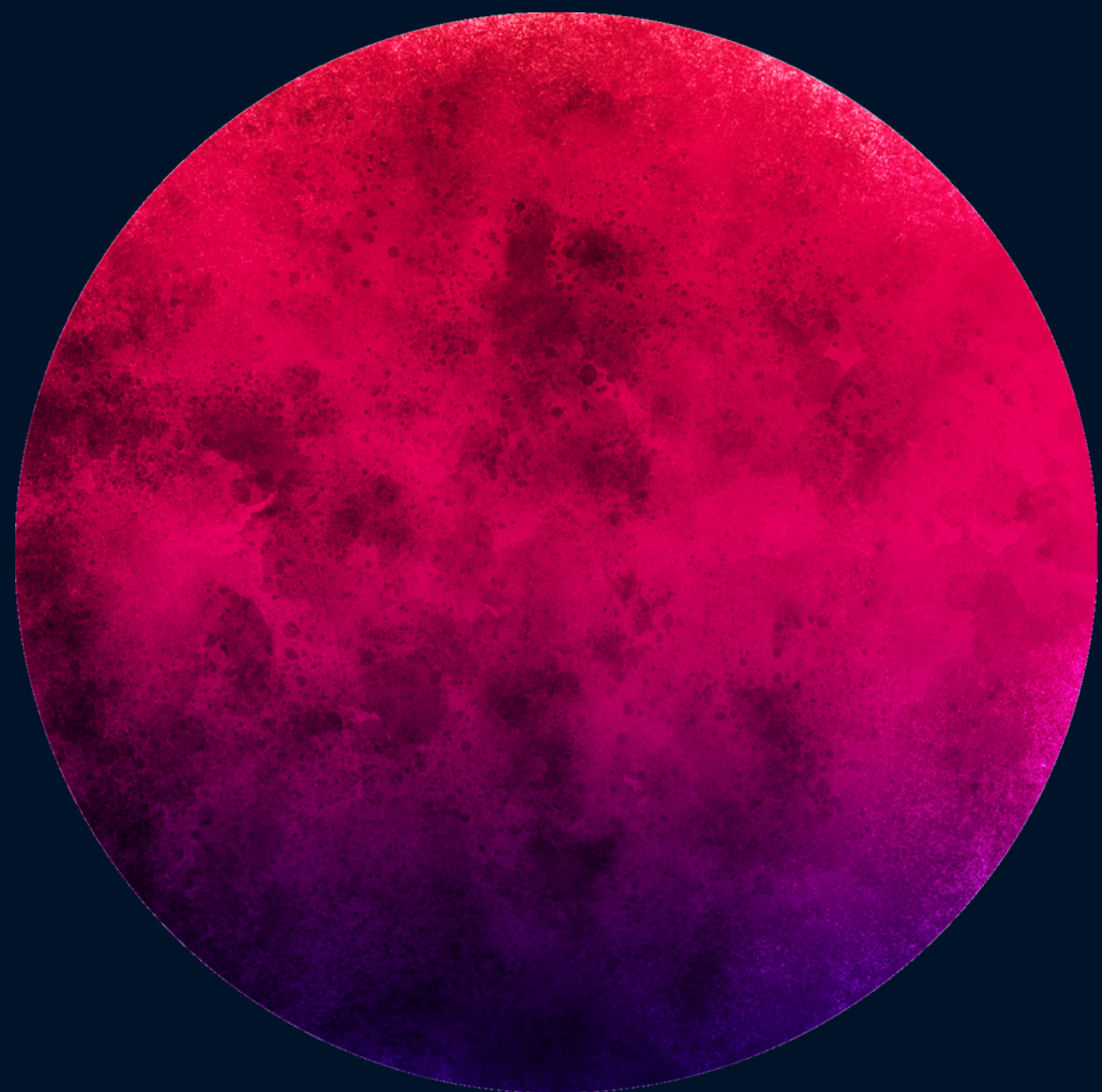
Our Position

The RA position is about being present, supportive, knowledgeable, and simply caring. We work to build trust and a genuine sense of community that helps each student know they belong.

If you enjoy that deep feeling of satisfaction that comes from making a real difference in someone's life, this is the job for you!



Our Populations



RAAs work on all areas of campus, from our first-year halls to our upper-class apartments.

For more information about the areas of campus and the populations that reside there, visit our website.

Our Playbook



Being an RA is a job, which comes with accountability. By following expectations, we are better equipped to build strong and inclusive communities that encourage collaboration and self-discovery for every resident.

While some parts of the RA position are consistent week to week, others change throughout the year. We generally say that RAs work about 20 hours a week, but this can change depending on the time of the year and the needs of your residents.

Beginning

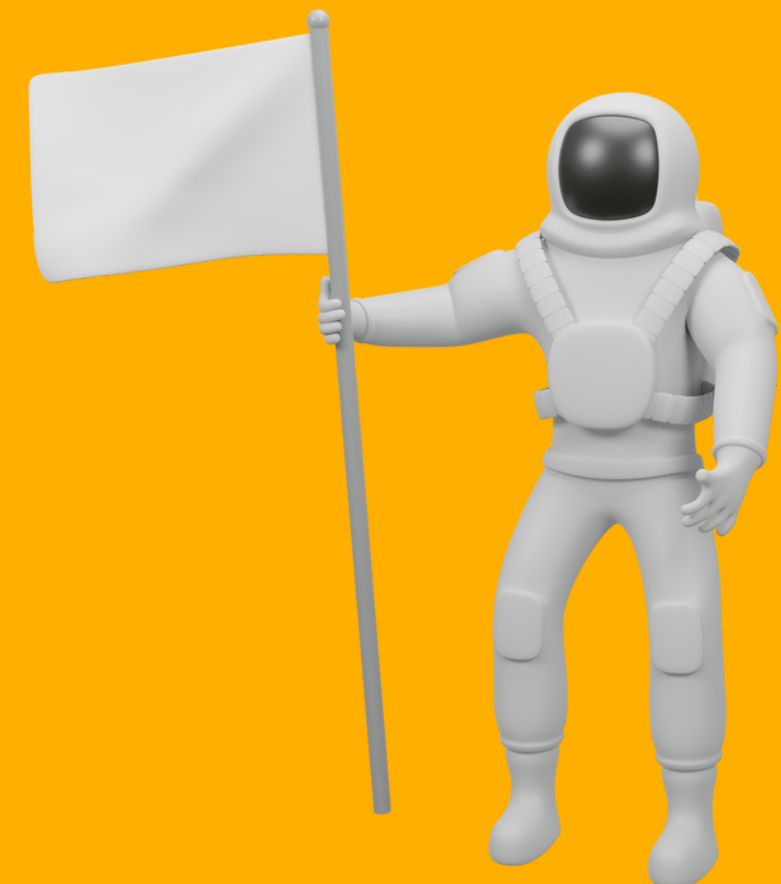
- Fall Training in August
- Opening days before classes start
- 4 week challenge full of events
- More time intensive as you spend time getting to know your residents and building community

Average Week

- Weekly staff meetings
- Weekly desk duty
- Planning for upcoming programs
- Administrative tasks
- 1:1 with supervisor
- On call shifts

End

- Helping prepare residents to finish up the year and move out
- Closing the buildings

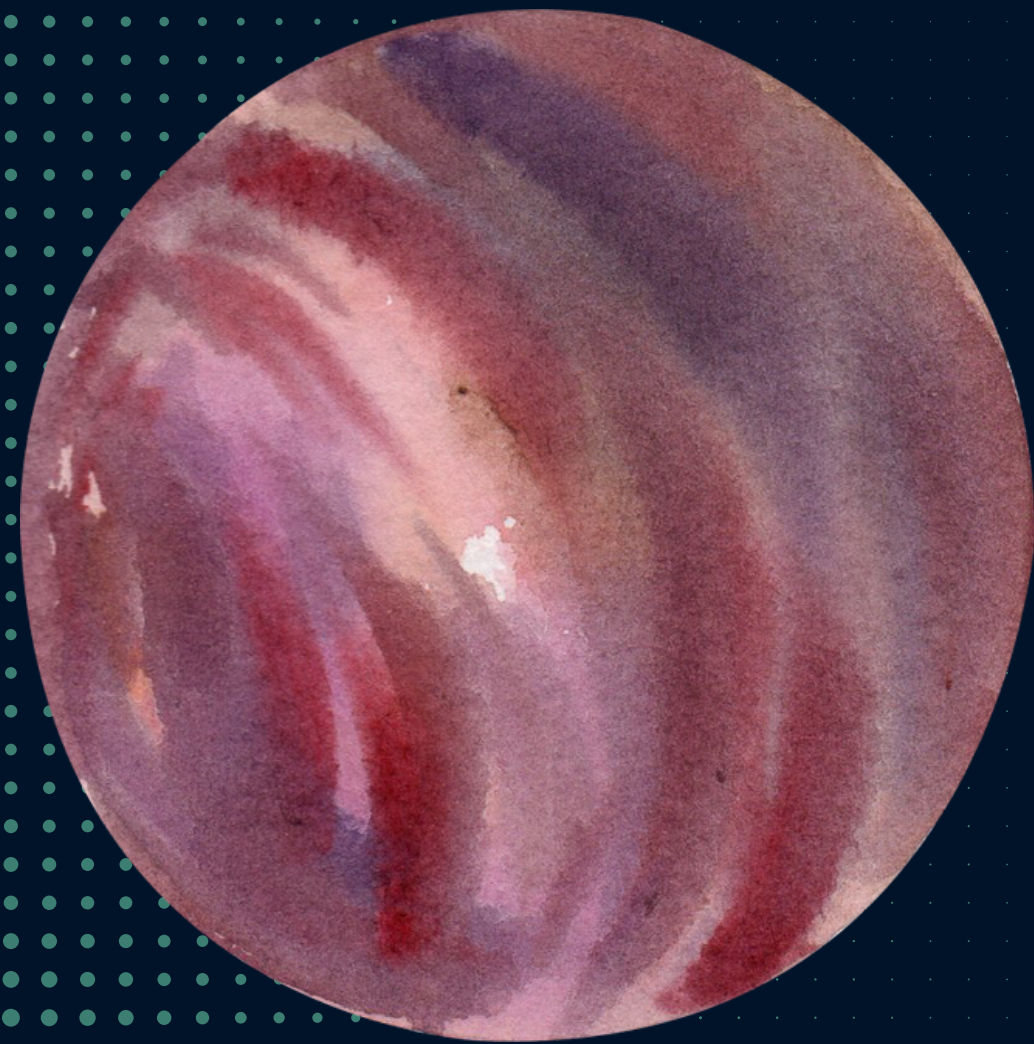


YOU WORK WHERE YOU LIVE



The job can feel 24/7 at times because you cannot always predict when residents will need you or there is an emergency. As an RA, you are always seen as a leader in your community, even when you are not on call, in your lobbies, or hosting a program. However, your supervisor can help you set healthy boundaries and take breaks for your own wellness

Our Position Description

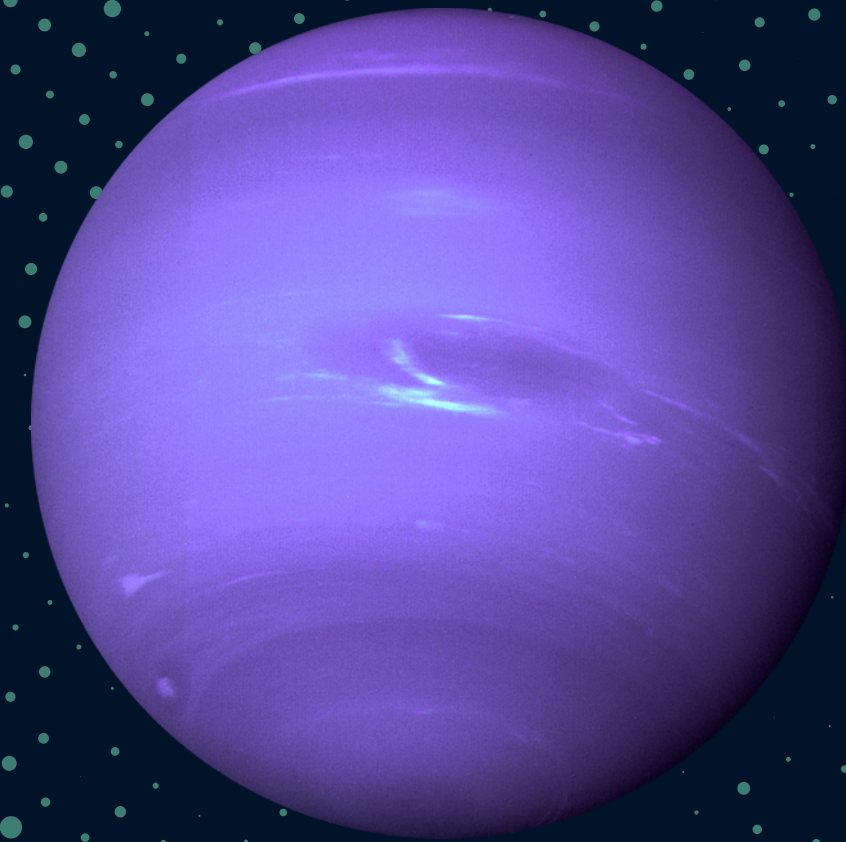


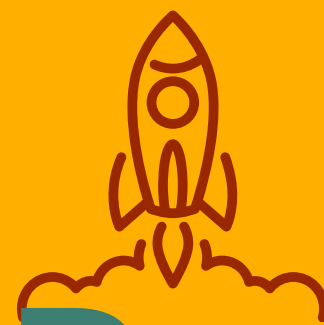
Though you've learned some about the position already, you can learn more about the responsibilities of an RA by reading the full position description on the Housing [website](#).

Our Policies

As you saw in the position descriptions, we do have policies and qualifications related to being an RA.

- be enrolled in a least 12 undergraduate credit hours or 9 credit hours each semester;
- meet the minimum academic requirements of the major department in a regular undergraduate or graduate degree program;
- minimum cumulative GPA of 2.5
- maintain a cumulative and semester GPA of 2.5 or higher;
- have no active or pending University disciplinary charges or sanctions includes conduct, Title IX, academic;
- be honest regarding your commitments next year (course work, research, internships, student organizations, other employment, etc); and
- successfully complete a criminal background check





Our Process

Applications will be accepted until 11:59 PM on February 16, 2024.

Interest Meetings

Cypress Hall- January 18th 7pm & January 29 7pm

Pine Hall- January 23rd 7pm & January 30th 7 pm

Student Union Room 208 - February 1st 11am & February 6th 3pm

Zoom Meeting- February 12th 4pm & February 15th 10am

<https://uncp.zoom.us/my/lucianahunt?pwd=bGZnenhNNklrNzhPeWFQCQi9zV3VVZz09>

Interviews will take place February 27-28, 2024.

Prerequisites due by February 28, 2024

Group Process will take place March 16, 2024

Tentative Offers: April 5, 2024

Orientation: April 18, 2024

Your Preparation

The best way to prepare for the RA interview is to attend one of the interest meetings, complete the RA shadowing, and speaking to RAs about the position.

We recommend you talk to RAs in a variety of communities so that you can learn how the roles differ.

You can talk to current staff by stopping by the office during their desk hours throughout the day and night.



What do I Wear for my Interview?

**Business Casual or Smart Casual is perfect.
Avoid wearing exercise or lounge wear!**



Interview Tips

Be yourself! It is important to share your experiences, skills, and reasons to wanting to be an RA with the interviewers.

There is not one "ideal" type of RA. We want a diverse group of staff members who will be able to connect to our diverse community of residents!

Interview Preparation

To learn more about how to effectively answer behavioral interview questions, watch this video!

You can also reach out to the Career Center to set up a mock interview.



THE WORLD NEEDS PEOPLE LIKE YOU TO BE A

RESIDENT ADVISOR

BE BRAVE

EXPLORE-EMBRACE-ENGAGE



 luciana.hunt@uncp.edu

 910-775-4705

 Student Center, Suite 210



**HOUSING &
RESIDENCE LIFE**
DIVISION OF STUDENT AFFAIRS